

## **Policies**

We have been working hard on The Old Mill Foundation's Governance which is the responsibility of our Trustees. Consequently, we have introduced a process to write, review and approve the charity's policies. This is done at the quarterly Trustee meetings with new and existing policies posted onto the Staff Portal on our website [www.oldmillfoundation.co.uk](http://www.oldmillfoundation.co.uk)

It is everyone's responsibility to read and adhere to our policies. To date our new policies are

Health & Safety

Disclosure & Barring Services Checks (DBS)

Lone and Remote Working

Risk Management Policy

Data Protection (GDPR compliant)

Welsh Language

Redundancy

The next tranche of policies going to the Trustees for consideration is at the December 2019 meeting; they are

Safeguarding Vulnerable Adults and Anti-bribery Policy

Policies will normally be reviewed every 3 years due to changes in legislation or we elect to review more frequently.